

BOSOMTWE DISTRICT ASSEMBLY



2024 COMPOSITE ANNUAL ACTION PLAN

**Prepared by
District Planning Co-ordinating Unit**

September 2023

Introduction

As the basic unit for achieving holistic national development, the National Development Planning Commission at every plan year releases guidelines for the preparation of Medium-Term Development Plans for all metropolitan, Municipal and District Assemblies (MMDAs) across the country. This is to ensure uniformity and harmony of the national policy implementation. By this, MMDAs are mandated by *National Development Planning (System) Regulations 2016, LI 2232* and *Section 83 (1a) Act 936 Local Governance Act, 2016*, further states that “A District Planning Authority shall initiate and prepare district development plans and settlement structure plans in the manner prescribed by the Commission and (1b) ensure that the district Development Plans and Settlement structure plans are prepared with the full participation of the local community”

In fulfilment of this mandate, Bosomtwe District has prepared her ‘working document’ (Medium Term Development Plan-2022-2025) based on the NDPC guidelines.

The 2024 Composite Annual Action Plan (CAAP) being the third-year plan for this plan period, has a proposed ninety three (93) programmes and projects for implementation. The total budgeted cost for the implementation of these projects and programmes in the district stands at **Thirteen million, eight hundred and forty thousand and ten Ghana Cedis (GhC13,840,010.00)**. These projects and programmes are mainly made up of routine administrative programmes, completed and on-going projects that have been rolled over for the 2024 fiscal year. The plan will be financed from the DACF, DACF-RFG, IGF, Donors and other GoG funding sources.

The 2024 CAAP is prepared around five Programmes (PBB) with their respective sub-programmes as: Management and Administration, Infrastructure Delivery and Management, Social Service Delivery, Economic Development and Environmental and Sanitation Management.

Vision

The Assembly’s vision is to become “the most vibrant District Assembly in Ghana implementing government’s development agenda in a transparent and accountable manner”

Mission

The Bosomtwe District Assembly exists to execute sustainable development programmes in all sectors of the economy through active citizen participation and accelerated service delivery in accordance with sound environmental principles to improve the quality of life of its people.

Key Functions

The BDA performs a number of co-ordinated statutorily defined functions derived from Section 245 of the 1992 Constitution of the Republic of Ghana as well as Section 10 (3) of the Local Government Act, 2016 (Act 936). Broadly, these functions which are deliberative, legislative and executive in nature, include but not limited to the following.

- Responsible for the overall development of the district
- Preparation of development plans and budget
- Formulate and execute plans, programmes and strategies for the effective mobilization of resources necessary for the overall development of the district;
- Promote and support productive activity and social development in the district ;
- Initiate programmes for the development of basic infrastructure
- Provide municipal works and service in the district;
- Be responsible for the development, improvement and management of human settlements and the environment in the district;
- In co-operation with appropriate national and local security agencies, be responsible for the maintenance of security and public safety in the district;
- Perform such other functions as may be provided under any other enactment.

BOSOMTWE DISTRICT ASSEMBLY
2024 COMPOSITE ANNUAL ACTION PLAN

Programmes (PBB)	Sub-programmes (PBB)	No	Broad Activities	Location	Time frame (2022)				Cost			Programme Status		Implementing Institution/Development	
					Q1	Q2	Q3	Q4	GoG	IGF	Others	New	Ong.	Lead	Collaborating
Management and Administration	General Administration	1	Conduct Training/Capacity Building for Staff/Assembly members/Area Councils	Kuntanase					30,000					HUMAN RESOURCE DEP'T	CA
		2	Undertake Project Management (award of contracts, site inspections, etc.)	Kuntanase					50,000					CA	DPCU
		3	Provide funds for running cost of official vehicles	Kuntanase					120,000					FINANCE	CA
		4	Procure office equipment and consumables (computers and accessories, stationery and furniture, photocopier, sanitary tools etc.)	Kuntanase					90,000					CA	PROCUREMENT UNIT
		5	Repair and maintenance of general equipment, office buildings and other facilities	District wide					100,000					CA	WORKS
		6	Provide funds for all National Celebrations (6 th March, Farmers' Day, My 1 st Day at School)	District wide					120,000					FINANCE	CA
		7	Compensation for employees	Kuntanase					4,470,887.28					CA	FINANCE
		8	Payment of transfer grant for posted-in staff	Kuntanase						34,000				CA	FINANCE
		9	Payment of Ex-gratia for Assembly Members	Kuntanase						50,000				CA	FINANCE
		10	Provide funds for organization of statutory committee/adhoc meetings	District wide					100,000					FINANCE	CA

		11	Provide Funds for Zoomlion Services (sanitation improvement package)	Kuntanase					200,000				FINANCE	CA	
		12	Provide funds for District Security and sub-vented organizations	Kuntanase					50,000					FINANCE	CA
		13	Provision of Wall Cabinets for offices	Kuntanase					30,000					WORKS/PROCUREMENT	CA
		14	Provide funds for contingency	Kuntanase					80,000					FINANCE	CA
		15	Provide technical and material resources for community-initiated projects (CIP)	District wide					120,000					CA	WORKS
	Finance and Revenue Mobilization	16	Expand the use of the DLREV software for revenue mechanization and Update District Revenue Database	selected communities					70,000					MIS	CA
		17	Procure Value books	Kuntanase					10,000					FINANCE	CA
		18	Prepare and implement Revenue Improvement Action Plan (RIAP)	Kuntanase					20,000					FINANCE	CA
	Planning, Budgeting and Coordination	19	Organize 3No. Town Hall meetings (Annual and Mid-Term Review and Budget Hearings)	Selected communities					40,000					CA	FINANCE
		20	Monitoring and Evaluation of programs and projects	District wide					50,000					DPCU	CA
		21	Provide logistics and financial support to sub-district structures	Kuntanase Jachie Boneso					70,000					CA	SW&CD
		22	Preparation of 2025 Composite Annual Action Plan and Budget	Kuntanase					25,000					CA	FINANCE
		23	Resource Dep'ts. & Units with Funds and Logistics for	Kuntanase					15,000					DPCU/ Statistics	CA

			data collection & validation and internet usage												
Infrastructure Delivery and Management	Physical and Spatial Planning	24	Undertake Street Naming and Property and digital Addressing	Jachie, Pramso Abrankese					40,000	10,000				PPD/Consultant	CA
		25	Spatial Planning Committee Meetings	Kuntanase					16,000					PPD	TSC/SPC
		26	Conduct planning education/sensitization	Abrankese, Sewua, Aputuogya					20,000					PHYSICAL PLANNING	SPC/CA
		27	Preparation/ Revision of spatial Plans (SDF, Structure plan, Local Plans)	District wide										PHYSICAL PLANNING	SPC/CA
		28	GIS training and Application Software.	Kuntanase						10,000				PHYSICAL PLANNING	SPC/CA
	Transportation	29	Reshape of 40km feeder roads	Selected feeder roads					250,000					WORKS	CA
		30	Create awareness on road reservations and removal of obstacles	Selected communities					3,000					CA	DPCU
		31	Organize road safety and road traffic regulations campaign	Selected communities					3,000					DPCU	CA
		32	Completion of 2No. 12-seater WC with mechanized boreholes.	Kuntanase, Esereso					645,496.88					WORKS	CA
		33	Procure and install 350 complete streetlight bulbs	District wide					80,000					WORKS	CA
		34	Facilitate extension of electricity to newly built areas	District wide					30,000					WORKS	CA
		35	Renovation of office buildings and residential accommodations.	District wide					100,000					WORKS	CA
		36	Drilling and mechanization of 4No. borehole	4 communities						80,000				WORKS	CA
37	Completion of 1No. 12 seater WC Toilets with mechanized boreholes.	Abuontem					210,000					WORKS	CA		

		38	Drilling and mechanization of 1No. boreholes	Abuontem				25,000					WORKS	CA	
		39	Completion of 2 No. 10 Aqua-privy Toilets	Brodekwan, Atafam				300,000					WORKS	CA	
		40	Facilitate the revival of WATSAN committees	District wide					10,000				WORKS	CA	
Social Service Delivery	Education and Youth Development	41	Procure and distribute 250No. mono and 200No dual desks for school in the district	District wide					80,000				CA	GES	
		42	Rehabilitation of 1No. 3-Unit Classroom block with Office and store.	Prabon					59,000					WORKS	CA
		43	Support to Department of Education.	Aputuogya					80,000					EDUCATION	CA
		44	Construction of 5 Unit pavilion at Jachie D/A	Jachie					350,000					WORKS	CA
		45	Construction of 1No. 2 KG block	Nyameani					50,000					WORKS	CA
		46	Completion of 1No. 12 seater WC Toilets with mechanized boreholes.	Feyiase					210,000					WORKS	CA
		47	Construction of 1No. 6 unit classroom block	Beposo SHS					350,000					WORKS	CA
		48	Construction of pavilion dining hall, office, kitchen and store room for St. Michael Voc. /Tech. SHS	Pramso					200,000					WORKS	CA
		49	Organize HIV/HPT/DM and TB screening and education	District wide					20,000					HEALTH	CA

		50	Conduct food handlers medical screening and education	District wide					15,000				DEHU	GHS
		51	Fumigation and Disinfection	District wide				100,000					Zoomlion	CA
		52	Refuse Evacuation and Environmental Enhancement Programmes	Selected communities				250,000					DEHU	CA
		53	Completion of 1No. female ward, dispensary and laboratory at Abono CHPS Compound	Abono						300,000			WORKS	CA
		54	Completion of 1 No. Male and female wards with offices at Piase CHPS Compounds	Piase									WORKS	CA
		55	Completion of 1No. 12-seater WC with 1No. mechanized borehole	Abrankese				280,000					WORKS	CA
		56	Construction of U-drain and 900mm diameter concrete pipe culvert at Feyiase	Feyiase				150,000					WORKS	CA
		57	Construction of 2No. 12 seater WC with 2No. Mechanized boreholes and concrete storage and 2No. 1000 liter polytank connected to electricity.	Apinkra Aboaso (near Sawua)				350,000					WORKS	CA
		58	Support to GHS for health care delivery	Kuntanase				100,000					CA	HEALTH
		59	Organize rabies prevention campaigns and immunization	District wide				5,000					AGRIC	CA
		60	Organize sensitization campaigns on teenage pregnancy,	District wide				5,000					SW&CD	CA

Social Welfare and Community Development		domestic/gender based violence													
	61	Menstrual hygiene and cancer awareness creation.	Abrankese, Yaase, Adwafo, Adagya, Sewua, Akwadu, Atobiase					8,000						SW&CD	GHS
	62	Child protection sensitization in communities	Beposo, Amakom, Bonkorkor, Mim, Asisiriwa, B'kwano, Nyameani					10,000						SW&CD	CA
	63	Registration, renewal and monitoring of Day-Care centres, Residential homes (orphanage) homes, NGOs	Jachie , Pramso, Kuntanase, Woarakose, Piase, Oyoko					5,000						SW&CD	CA
	64	Skill training of PWDs in income generating activities.	District wide					10,000						SW&CD	DFMC
	65	Procurement of items for PLWDs	District wide					10,000						SW&CD	CA
	66	Facilitate implementation of School Feeding Programme	Beneficiary schools					10,000						EDUCATION	GSFP SECRETARIAT
	67	Facilitate implementation of Free SHS programme	District wide					20,000						EDUCATION	CA
	68	Training in Entrepreneurship and Financial Literacy	Aputuogya					4,500						GEA	BAC
	69	Internship for Mastercraft Persons	Kuntanase					4,800						Ghana Enterprise Agency	BAC
	70	Client Visitations and follow-ups on start-up kits beneficiaries	Districtwide						10,000					REP	BAC
71	Training in Small Business Management for Graduate Apprentices	Kuntanase					3,600						BAC	CA	

Economic Development		72	Registration of client Businesses (Sole Proprietorships)	District wide					5,000				REP	BAC	
	Trade, Tourism and Industrial Development	73	Organize capacity building programmes for tourist guards and professional swimmers	Lake Bosomtwe tourist area					10,000		5,000			CA	HRM
		74	Construction of improved toilet facility to enhance tourism	Abono					400,000					WORKS	CA
		75	Construction of 1 No. 12 seater WC with mechanized borehole						330,000					WORKS	CA
		76	Erect 4No. summer hat and chairs at the lake	Lake (Abono)						50,000				WORKS	CA
		77	Awareness creation and sensitization on PFJ phase -2 and RFJ and PERD	District wide					8,000					AGRIC	CA
		78	Train AEAs and processors in post-harvest losses	Selected communities.					3,000					AGRIC	CA
		79	Facilitate the implementation of DCACT	Kuntanase					5,000					AGRIC	CA
		80	Promote pig production under Local Economic Development (LED)	District wide					5,000					AGRIC	CA
		81	provide support for oil palm processing	Kuntanase					6,000					AGRIC/BAC	CA
82	Facilitate market linkage for vegetable and cereal value chain actors.	District wide					8,000					AGRIC	CA		

		83	20 AEs and 8 DAOs to conduct farm and home visits for extension services	District wide					40,000					AGRIC	CA	
Environmental Management	Disaster Prevention and Management	84	Public education and sensitization on Disaster types.	District wide					15,000					NADMO	CA	
		85	Monitoring of hazards and vulnerability	District wide					5,000					NADMO	CA	
		86	Reviving of DVGs and planting of trees.	District Office/ NADMO						60,000					NADMO/ FORESTRY	CA
		87	Procure and Provide relief items to disaster victims	District wide						40,000					NADMO	CA
	Natural Resource Conservation and Management	88	Enhance public awareness on CREMA bye laws	Lake Bosomtwe Biosphere Reserve						10,000					FORESTRY & NATURAL RESOURCE CONS. DEPT.	CREMA
		89	Enforcement of sanitation Laws	District wide						5,000		100,000			DEHU	CA
		90	Facilitate implementation of Climate Change and Resilience project for small holder farmers	5 communities within Lake Bosomtwe landscape						3,000					FORESTRY & NATURAL RESOURCE CONS. DEPT.	CREMA
		91	Facilitate implementation of RELAB (Building Resilience of Lake Bosomtwe to Climate Change) project	Lake Bosomtwe Biosphere								100,000			FORESTRY & NATURAL RESOURCE CONS. DEPT.	CREMA
		92	Procure 2 No. 12m ³ metal refuse skip containers, sanitary tools and equipment	Selected communities						180,000					CA	DEHU
		93	Implementation of Community Led Total Sanitation (CLTS) in 3 communities.	3 communities						20,000					HEALTH-DEHU	CA

Source: DPCU, Bosomtwe, 2023